

WI DAMA Executive Board
Conference Call Meeting Minutes
August 18, 2011
12:00 noon

Present: Missy Wittmann, President
Tracy Donohue, Treasurer
Connie Pasierb, VP-Membership
Pat McCormick, VP-Online Services
Gayle Haupt, Secretary
Cathy Jennings, Guest
Joe Caparula, Guest

Absent: Tom Mueller, VP-Programs

1. Membership Renewals

- Start sending out membership reminders in November
- Immediately following last two programs so members will see value
- Check to see if PayPal has been set up correctly on WI-DAMA website

2. Board Positions

- Pat and Tracy are working on transitioning their respective positions
- Will have a vacant VP-Programs position

3. Upcoming Programs

- Missy will work on getting a September program set up. Potential speakers:
 - Sudhir from Dean Healthcare on Master Data Management
 - Rhapsody Technologies on data quality
- DAMA Day scheduled for November 1, 2011
 - Speaker: Gordon Everest, Professor Emeritis, University of Minnesota
 - Logistics: Will be held at American Family
 - Cost \$7/person for lunch
 - No facilities charge
 - Speaker has inquired if there is money in the budget for an honorarium, in addition to reimbursement for traveling expenses. Gayle will follow-up.

4. Treasurer Transition

- Tracy & Joe met for lunch to go over responsibilities
- Tracy will send documented procedures to Exec Board
- WI-DAMA Credit Card
 - Current card is expired
 - Missy indicated it would be helpful to have credit card for small expenses
 - Joe will follow-up on obtaining credit card after bank paperwork has been transitioned to him
- Financial Audit
 - Last audit was performed around August/September of 2010
 - Requires presence of President and Past President
 - Tracy will schedule & make arrangements

5. Close

- Call adjourned at approximately 12:35 p.m.