

Position Title(s): Data Architect/Data Administrator

Work Area: IT Projects

Position Description: Guides the development of information assets such as Enterprise Data Model, Metadata, etc. that are needed to deliver projects that support the organization's strategic goals. Interacts with and influences design, development, and project deliverables.

**SCOPE OF ASSIGNMENT (DELIVERABLES):**

- Oversee and assist with developing data models across the organization to ensure adherence to sound data management principles and where possible, the reuse of data
- Map the structure and organization of the relevant data for projects within the company
- Interact daily with business analysts, project teams, and DBAs
- Capture and maintain meta-data, creating business rules for the use of data
- Define and maintain logical enterprise data model at various levels
- Map physical data structure to enterprise data model
- Maintain metadata repository content and software
- Recommend alternative tools/processes for metadata management and architecture
- Develop and enforce naming standards, policies and procedures for the creation of databases and data models
- Perform required system maintenance
- Manage upgrades for data management tools (database design, metadata repository and metadata portal software)
- Utilizes industry & competitive knowledge to apply the most current and appropriate ideas in a forward-looking manner to support the business & also to anticipate new opportunities
- Conducts vendor/technology evaluation as appropriate
- Influences the acceptance of new technologies that drive consistency, efficiency & agility to the organization

**TECHNICAL SKILLS / COMPETENCIES:**

- Experienced in data analysis, conceptual and logical data modeling, data integration mechanisms, Data Warehousing
- Strong data modeling skills, including a deep understanding of relational and multi-dimensional database designs and the normalization levels of operational data stores, data warehouse, and data mart.
- Experience with data-modeling tool such as Erwin. Erwin Model Manager administration experience is desirable.
- Expertise in Visual Basic, ASP (classic), and SharePoint desired
- Expertise in AllFusion metadata repository desired
- Excellent communication skills, both written and spoken
- Demonstrated ability to adapt to change and be self-directed
- Excellent interpersonal and leadership skills - lead, collaborate, facilitate, and negotiate as necessary
- Knowledge of retail/direct marketing industry a strong plus
- Data management experience within an environment utilizing cloud-based services

To apply, send resume to [Marianne.Giesen@landsend.com](mailto:Marianne.Giesen@landsend.com).